

**School District Bus Transportation
Board of Education
Wrightstown Community School District**

The Wrightstown Community School District aims to provide a safe, efficient and economical school transportation program. Transportation rules and regulations are developed and maintained in connection with the school district transportation provider and as outlined in Wisconsin Statutes 115.76 and 121.51-121.58. The Board of Education retains the right to contract with any provided of their choice or seek alternate transportation methods.

The Board of Education considers school buses to be an extension of the school facilities; therefore, all rules and regulations concerning student conduct shall be enforced. Failure to observe such rules and regulations may result in revocation of transportation privileges.

The responsibility for the daily operation, enforcement and administration of the pupil transportation system shall be delegated from the School Board to the District Administrator. The District Administrator shall act as liaison between the administrative staff, bus contractor and citizens of the district in resolving transportation problems that might arise in the implementation of transportation policies. However, the Board of Education shall retain the right and duty to give final approval on all transportation issues.

Transportation Provider

The transportation provider maintains records to verify that all district drivers have met legal requirements for employment as a school bus driver and have passed pre-driving drug screening. Records for post-accident drug test, annual motor vehicle inspection and annual criminal record checks are also maintained by the transportation provider. The District Administrator will be provided a set of employment records upon request for district drivers. The Board has the right to request that a driver be removed from service to the District. Such request must be made in writing, state the reason for the request, and must be in accordance with local, state and federal employment laws and regulations.

The transportation provider shall provide a list of the riders on each bus route to the Superintendent's Office by October 1st. The list will be updated with changes provided to the district by February 1st. The provider shall furnish such information and reports as deemed necessary and suitable for the Board or Superintendent for purpose of record keeping and state reporting.

The transportation provider must contact the parent(s), principal, and Superintendent immediately of any personal injury or mishap and keep on file a written report from the driver with a copy sent to the Superintendent and principal.

The transportation provider will notify the Superintendent's Office of all accidents by buses as soon as possible following an accident.

Pupil Transportation

The Wrightstown Board of Education provides transportation for 4K-12 public school students living within the school district boundaries and private school students living within the school district boundaries or not more than (5) miles outside such boundary as outlined in Wisconsin Statute.

Open enrollment students may participate in district transportation provided the pick up is at an established spot on the route and that space is available on the bus. Open enrollment students may become ineligible for district transportation if space is no longer available on a given route

Eligible students will be transported from and to the nearest point where private driveways intersect with town, county, state or federal roads. Dead end roads will only be traveled if an adequate and safe turnaround is available. Exceptions may be made for routing or safety reasons. The Board reserves the right to request that students collect at prearranged points in order to reduce the number of stops and save time. Prearranged stops will be used providing the stop is less than ½ mile walking distance to the stop. Bus stops in all cases will be arranged consistent with good safety practices and efficient operational procedures.

Students will ride on assigned buses. Each year parents / guardians must specify one bus route location where they want their child(ren) picked up, and one bus route location where they want their child(ren) to be dropped off after the school day. If a child is to be picked up or dropped off at a childcare provider, the childcare provider's residence must be on an existing route. Parents / guardians should inform the driver when their child(ren) will not be riding the school bus.

Bus transportation will also be available for curricular and extracurricular activities in accordance with established procedures.

Adopted: 11/17/04
Reviewed: 9/16/09, 9/15/21
Revised: 12/16/15